



# The Fifth African Higher Education Week and RUFORUM Biennial Conference 2016

## Agenda for the 9<sup>th</sup> RUFORUM Technical Committee Meeting to be held during RUFORUM Biennial Conference 2016

**DATES: 16<sup>th</sup> and 17<sup>th</sup> October, 2016**  
Century City Conference Center, Cape Town, South Africa

### Concept Note

#### Background & Introduction

The Technical Committee is a key governance and management organ of the Regional Universities Forum for Capacity Building in Agriculture (RUFORUM). The RUFORUM Technical Committee is mandated by the RUFORUM Constitution to meet at least twice a year to review programmatic operations, Secretariat undertakings as well as engagements at the Network level. The 8<sup>th</sup> RUFORUM TC Meeting was held on 26<sup>th</sup> and 27<sup>th</sup> August 2015 at the 11<sup>th</sup> Annual General Meeting at Safari Court Hotel and Conferencing Centre, Windhoek. The meeting reviewed programmatic engagement at Secretariat and wider network level and generated action points for follow up as highlighted in the Minutes. As per the RUFORUM constitution, the Technical Committee is scheduled to meet a twice a year. For this 2016/17 Activity Year, the first meeting of the TC (9<sup>th</sup> RUFORUM TC Meeting) is scheduled as a preconference side event prior to the fifth African Higher Education Week and RUFORUM Biennial Conference 2016.

#### Purpose of the Side Event

The 9<sup>th</sup> RUFORUM TC Meeting will be conducted as a business meeting and will therefore receive and review progress of previous accomplishments and feedback on proposed actions. The Meeting will also consider and provide strategic guidance to key elements of the RUFORUM 2016/2017 Work Plan.

#### Objectives of the side Event

1. To review progress with programmatic operations and provide technical backstopping as appropriate;
2. To reflect on key activities proposed for the Activity Year 2015 – 2016 and provide input that will facilitate securing smooth implementation.

#### CO-ORGANISERS:





### Approach and Methodology

The 9<sup>th</sup> RUFORUM TC Meeting will be conducted as a formal meeting and will be presided by the Chairperson (Prof. Kay Muir Leresche). The RUFORUM Secretariat will facilitate smooth implementation of the meeting by providing all necessary reference documents. The Secretariat will also capture the Minutes of the Meeting. The Meeting is will be conducted in two separate sessions as indicated in t section of date and venue below.

### Expected Outputs

- 1) Enhanced interaction among TC members
- 2) TC members updated on programmatic engagements at the Secretariat and entire network
- 3) Enhanced engagement of TC in technical over sight, advocacy and resource mobilization to support RUFORUM interventions
- 4) Draft Minutes of the 9<sup>th</sup> TC Meeting

### Date and Venue

The 9<sup>th</sup> TC Meeting will be held in 2 sessions as outlined below:

**First session:** 0830-1300 hrs, 16<sup>th</sup> October 2016, Century City Conference Centre Meeting Room 7

**Second session:** 0830-1200 hrs, 17<sup>th</sup> October 2016, Stellenbosch University, STIAS

### Side Event Organizers and Contact

The Regional Universities Forum for Capacity Building in Agriculture (RUFORUM)  
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### CO-ORGANISERS:





## Agenda

Time	Agenda Item
<b>16<sup>th</sup> October, 2016</b>	
08:30-10:30	Presentation, Amendment & Adoption of the Agenda
	Communication from Chair
	Presentation, Review and adoption of Minutes of the 8 <sup>th</sup> TC Meeting
	Matters Arising from Minutes of the 8 <sup>th</sup> TC Meeting
<b>10:30</b>	<b>Health Break</b>
11:00-12:30	Updates on programmatic design, implementation and plans of RUFORUM Secretariat and wider network interventions
12:30-1300	Key highlights and decision point
13:00	<b>LUNCH</b>
<b>17<sup>th</sup> October, 2016</b>	
0830-1030	Presentation by Kelly, Crowd Funding and Italian Team
10:30-11:00	<b>Health Break</b>
11:00-1130	Discussion
11:30-12:00	Closing Remarks
	<ol style="list-style-type: none"> <li>1. Executive Secretary</li> <li>2. TC Chair</li> </ol>
12:00	<b>LUNCH</b>

### CO-ORGANISERS:

