



# The Fifth African Higher Education Week and RUFORUM Biennial Conference 2016

## FIFTEENTH RUFORUM BOARD MEETING

### Concept Note

#### Background

The RUFORUM Board of Trustees (the Board) and Annual General Meeting (AGM) constitute the supreme organs of the RUFORUM Network. The Board is comprised of Vice-Chancellors of Member Universities and other stakeholders who represent the non-University Board members. The Board meets once every year to conduct business and Board Members facilitate their participation. The 15<sup>th</sup> Meeting of the Board is scheduled for 17<sup>th</sup> October 2016 at Stellenbosch University, South Africa. The meeting will be preceded by two meetings of the Board Executive Committee (BEC) since the last Board meeting held on 28<sup>th</sup> August, 2015 in Windhoek, Namibia. The BEC meets regularly, on behalf of the Board of Trustees, to provide close oversight of the Secretariat operations, and take decisions on behalf of the Board as needed.

#### Purpose and objectives

The 15<sup>th</sup> Board Meeting will conduct formal business and will among others, receive and deliberate on the report of the Board Executive Committee. The meeting will deliberate and make recommendations to the Annual General meeting, due to be held on 18<sup>th</sup> October 2016, on the following key issues, among others:

- a) Consider minutes and actions from the 14<sup>th</sup> RUFORUM Board meeting
- b) Receive report from the Board Executive Committee
- c) Receive Report from the Finance and Administration Committee

#### CO-ORGANISERS:





- d) Review and make recommendations to the AGM on Report of the External Audit;
- e) Review draft budget for the Activity Year July 2016 – June 2017;
- f) Receive an update on RUFORUM international policy engagements in support of Higher Education in Africa
- g) Consider requests for membership from universities that wish to be part of the RUFORUM network;

**Approach and Methodology**

The Board Meeting will be presided over by the Board Chairperson and will be organised by RUFORUM Secretariat as a Session prior to the Annual General Meeting to be held in Cape Town, South Africa on 18<sup>th</sup> October, 2016.

**Venue and Participants**

**Venue:** Stellenbosch University, South Africa.

**Date & Time:** Monday 17<sup>th</sup> October 2016 from 0830-1330

**Participants:** The meeting will be attended by the Board Members and selected observers.

**Side Event Organizers and Contact**

The Regional Universities Forum for Capacity Building in Agriculture (RUFORUM)

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**CO-ORGANISERS:**

